



FEMA



U.S. Small Business Administration



Federal Emergency Management Agency (FEMA), U.S. Small Business Administration (SBA) – Office of Government Contracting, Galveston Chamber of Commerce, and Galveston City Hall

Present

Bid and Proposal Preparation Workshop

Wednesday, December 17, 2008

9:30 a.m. to 12:30 p.m.

at

**Galveston City Hall
City Council Chambers
823 Rosenberg Ave.
Galveston, TX 77553**

Learn how to:

- ❖ **Effectively respond to bids, Requests for Proposals (RFPs), Requests for Quotations (RFQs)**
- ❖ **Develop a strong proposal**
- ❖ **Utilize local available resources**

Pre-Registration required: Please register by emailing Gina Spagnola, President, Galveston Chamber of Commerce, at gspagnola@galvestonchamber.com.

FREE AND OPEN TO THE PUBLIC

Attendance does not guarantee contract award

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